

MINUTES OF THE PUBLIC BOARD MEETING
HELD MONDAY, FEBRUARY 28, 2011, AT 7:00P.M.
IN THE ATRIUM OF THE GEORGE INNESS ANNEX
141 PARK STREET, MONTCLAIR, NEW JERSEY

A. STATEMENTS

Let the minutes reflect that adequate notice of this meeting has been approved in the following manner:

1. On February 10, 2011, notice of this meeting was faxed to the Montclair Times, the Herald News, and the Star Ledger. The time, date, and location of this meeting were accurately set forth therein.
2. On this same date a copy of said notice was filed with the Township Clerk and was posted at the public bulletin board in the first floor main hall of the Board of Education building, 22 Valley Road.
3. Copies have also been mailed to all persons who have requested same at no cost.

B. RESOLUTION FOR EXECUTIVE SESSION

At 7:02p.m. *Ms. Grill* moved the following resolution:

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Montclair Board of Education may exclude the public from that portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(B)(1)-(9);

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education shall forthwith enter into closed session to discuss the following matters concerning: *settlement agreement and personnel report*.

BE IT FURTHER RESOLVED that said discussion maybe disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

Seconded by *Ms. Larson* and approved by a vote of 7-0.

C. EXECUTIVE SESSION

D. RETURN TO OPEN SESSION

At 7:43 p.m. *Ms. Grill* moved that the Board shall return from executive session; seconded by *Ms. Larson* and approved by a vote of 7-0.

E. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance occurred at 7:46 p.m.

F. ROLL CALL

	PRESENT	ABSENT
Angelica Allen-McMillan	x	
Shirley Grill	x	
Robert Kautz	x	
Robin Kulwin	x	
Leslie Larson	x	
Shelly Lombard	x	
Deborah Wilson	x	

STAFF MEMBERS	10
MEMBERS OF THE PUBLIC	150
MEMBERS OF THE PRESS	1

G. SUPERINTENDENT'S REPORT

Dr. Alvarez announced that Ms. Felice Harrison who is the Assistant to the Superintendent recently defended her dissertation successfully and is now Dr. Felice Harrison. He added that Dr. Adunni Anderson was recently acknowledged as the Regional Magnet School Principal. Dr. Alvarez also congratulated Marge Astorino on the NJEA 2011 Career Achievement Award.

Dr. Alvarez also announced that today Senator Robert Menendez visited the Bullock School where he read to a group of 4th grade students. He stated that there will be a second screening of *Race to Nowhere* at the Bullock School on March 3.

Dr. Alvarez announced that both the girls and boys basketball teams have made the state championships. He announced that two students from the wrestling team Otis Wright and Donte Bellamy have advanced to the Atlantic City State Finals. He congratulated the boys fencing teams for making it to the state championships.

2011-2012 Budget Discussion

Dr. Alvarez announced that the District received \$3.5 million in state aid and an additional \$1.1 million. The administrators at Central office spent last week devising a plan to be able to present to the board. He stated that the Administrators are recommending Plan A with some modifications and with the additional funds invest in some other areas of educational programs.

Dr. Alvarez introduced Mrs. Sullivan who presented further information.

Mrs. Sullivan spoke about the highlights and details of the 2011-2012 budget as stated in the attached presentation.

H. BOARD OF EDUCATION REPORTS

1. First Reading of the following policies:

- a. P-5127 – Commencement Activities
- b. P-1210 – Civility

2. Committee Reports

a. Budget Committees Report

Ms. Grill presented a report containing revenue generating ideas with Harvey Susswein and Cary Chevat

b. Communications Committee

None.

c. Curriculum Committee

Dr. Allen-McMillan stated that the committee met with Dr. Hoover and the Department of Instruction to discuss technology assessment for 8th grade such as the math articulation, small learning communities, and the Glenfield tutorial program.

d. Facilities and Enrollment Advisory Committee

Mrs. Lombard stated that there will be a meeting held next month.

e. Personnel Committee

None.

f. Special Needs Committee

None.

I. COMMENTS

1. PTA

None.

2. MEA

Mrs. Astorino clarified that the Montclair Education Association and Montclair Board of Education did not discuss a 4.5 medical contribution to keep the teacher assistants. She asked if there were any chance of the Board keeping teacher assistants since the district received state aid. She requested that the MEA would like a meeting with Dr. Alvarez and Dr. Patterson, Ms. Grill and Mrs. Wilson to work towards helping the board to keep the continuity of keeping teacher assistants in Montclair.

J. COMMENTS FROM THE PUBLIC – AGENDA ITEMS

The Board allowed time for members of the public to comment on agenda items.

K. GENERAL RESOLUTIONS

Dr. Allen-McMillan moved to approve the following resolution:

- a. Resolution re: Approval of School Field Trips

WHEREAS, The new jersey department of education accountability regulations require approval of all school related field trips by the board of education and,

WHEREAS, the field trip must be directly related to instruction and class work,

NOW, THEREFORE, BE IT RESOLVED that the following field trips are approved:

SCHOOL FIELD TRIPS						
DATE OF TRIP	SCHOOL	GRD	TEACHER	DESTINATION	COST	PURPOSE
3-4-11	Northeast	2	Caldwell	Montclair Art Museum	0	
3-8-11	Northeast	4&5	Dey	MHS	0	Dress rehearsal for Montclair Youth Explosion Concert
3-8-11	Nishuane	2	Solomon	MHS	0	Same as above
3-8-11	Hillside	4/5	Park	MHS	0	Same as above
2-26-11	Hillside	4/5	D'Amico	Rutgers, New Brunswick	0	Halftime show performance

SCHOOL FIELD TRIPS						
DATE OF TRIP	SCHOOL	GRD	TEACHER	DESTINATION	COST	PURPOSE
3-23-11	Hillside	6/7/8	Milton	Community Theatre, Morristown, NJ	\$15	Students will watch a Mathe Magic play that relates to number theory multiplication, problem solving and higher level thinking skills
3-8-11	Mt. Hebron	6/7/8	Cool	MHS	0	Rehearsal for Youth Explosion Concert
4-5-11	Mt. Hebron	7	Hillman	Buehler Challenger Space Center, Paramus	\$25	Students will learn the details of what goes on in a space mission
6-7-11 thru 6-9-11	Glenfield	6/7	Dominick	Rocking Horse Ranch, Highland, NY	\$300	Read Your Way-Reading Incentive Program
3-8-11	Glenfield	6/7/8	Juliano	MHS	0	Youth Explosion Concert Rehearsal
2-25-11	Glenfield	9-12	Washington	Princeton University	0	Math and Science Competition
3-8-11	Watchung	4/5	Boote	MHS	0	Youth Explosion Concert Rehearsal
5-25-11	Watchung	4	Berman	Newark Museum	\$10	The students will be taking 2 mini science classes

SCHOOL FIELD TRIPS						
DATE OF TRIP	SCHOOL	GRD	TEACHER	DESTINATION	COST	PURPOSE
3-8-11	Bradford	4/5	Chisholm	MHS	0	Rehearsal for Youth Explosion Concert
4-14-11	Bradford	2	Russo	Montclair State U	\$15	Children will see the play "Aesop's Fable"
3-8-11	Bullock	3/4/5	Armada	MHS	0	Rehearsal for Youth Explosion Concert
3-4-11	Bullock	4/5	Grier	The Jersey Explorer Childrens Museum, East Orange, NJ	\$6	Students will experience historical events of different time periods through a Time Traveling activity
3-8-11	Edgemont	2	Fiumara	MHS	0	African-American Read In and visit from Author, Mrs Patrick
3-8-11	Edgemont	4/5		MHS	0	Rehearsal for Youth Explosion Concert
3-4-11	Ren.	8	Hittel	Sterling Hill Mineral Mine,	\$10	To learn about the fluorescent rocks and minerals that are unique to the Franklin, NJ area

SCHOOL FIELD TRIPS						
DATE OF TRIP	SCHOOL	GRD	TEACHER	DESTINATION	COST	PURPOSE
2-25-11	MHS	9-12	Petrigliano	Academy Square Gallery, Mtc.	\$6	Students will be seeing the gallery exhibit on "Sustainability" and will meet the artist and curator
3-31-11 thru 4-3-11	MHS	9-12	Wingren	U Penn Model Congress Conference, PA	\$340	Students will debate Bills and write legislation in a competitive manner.
4-15-11	MHS	11-12	Wasko	White House Tour, Washington, DC	\$35	Cultural Exchange Program
3-6-11 thru 3-8-11	MHS	10/11/12	Schnitzer	Crown Plaza Hotel, Cherry Hill, NJ	\$100	Students will compete in DECA State Competition

BE IT FINALLY RESOLVED that the field trips are approved in accordance with the New Jersey Department of Education accountability regulations.

b. Resolution re: Adoption of the School Calendar for 2011-2012

WHEREAS, the Board of Education is required to annually adopt a calendar for the public schools, and

WHEREAS, the of the calendar for 2011-2012 has been previously submitted to the board and public for input, now therefore,

BE IT RESOLVED; that the Montclair Board of Education adopt the following recommended calendar for the 2011-2012 school year.

Seconded by Mrs. Wilson and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shirley Grill	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Robert Kautz	x			
Robin Kulwin	x			
Leslie Larson	x			
Shelly Lombard	x			
Deborah Wilson	x			

L. BUSINESS

Mr. Kautz moved to approve the following resolutions:

1. Resolution re: Approval of the 2011-2012 Budget

WHEREAS, the Montclair Board of Education has discussed and reviewed the proposed 2011-2012 Budget, and

WHEREAS, New Jersey Statutes Title 18A:7D-27 and the New Jersey State Department of Education prescribe the method, time and format for the submission of a proposed Budget to the County Superintendent of Schools,

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education, after careful study and due deliberation, does hereby approve the FY2011-2012 school district budget (under separate cover) for submission to the Essex County Superintendent:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$107,077,912	\$97,509,698
Separate Proposal	\$ 0	\$ 0
Special Revenue Fund	<u>\$ 2,958,029</u>	<u>\$ 0</u>
Total Base Budget	\$110,035,941	\$97,509,698

BE IT FURTHER RESOLVED that this budget includes a maximum amount allotted for conference and travel of \$125,000.

Seconded by *Mrs. Wilson* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	x			
Shirley Grill		x		
Robert Kautz	x			
Robin Kulwin	x			
Leslie Larson	x			
Shelly Lombard	x			
Deborah Wilson	x			

Ms. Grill moved to approve the following resolutions:

2. Resolution re: Monthly Budget and Bills and Claims

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11 (c) 3, the Montclair Board of Education certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a), and that pursuant to N.J.A.C. 6A:23-2-11 (c) 4, after review of the board secretary's monthly financial reports, in the minutes of the Board each month, the Montclair Board of Education certifies that no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11 (b), and

BE IT FURTHER RESOLVED that the Montclair Board of Education approves the attached Bills and Claims for the months of February 2011 in the amount of \$2,981,055.6, a Supplemental Bills and Claims list for the month of January 2011 in the amount of \$258,853.49 and the attached Appropriation Adjustments for the month of January 2011 in the amount of \$8,418.00 and

BE IT FURTHER RESOLVED that the Montclair Board of Education does hereby approve the request for tax levy from the Township of Montclair in the amount of \$8,500,000.00 for the month of February 2011 and

BE IT FINALLY RESOLVED that the Montclair Board of Education acknowledges receipt of the attached Budget Reports for the month of January 2011, the Secretary's Report for the month of January 2011, and a Treasurer's report for the month of December 2010. (See Attachment A)

3. Resolutions

a. Resolution re: Approval of Conference and Travel Expenses

WHEREAS, New Jersey Administrative Code N.J.A.C. 23B and Board of Education policy require approval of the Board of Education prior to expending Board of Education funds for travel and related expenses, and

WHEREAS, the travel must be directly related to the employee's or Board member's current responsibilities,

NOW, THEREFORE, BE IT RESOLVED that the following Board members and employees are approved for travel-related reimbursements for an amount up to the estimated cost indicated:

CONFERENCE AND TRAVEL EXPENSES					
<u>CONFERENCE</u>	<u>BOARD MEMBER/ EMPLOYEE</u>	<u>SCHOOL DEPT.</u>	<u>ESTIMATED COST</u>	<u>EDUCATIONAL PURPOSE</u>	<u>LOCATION</u>
Bridging ROMPT Technique to Intervention	Janine McGovern-Lawler Denise Roche	DLC DLC	\$650.00 \$650.00	This is the second phase in becoming PROMPT certified which will enable a speech-language	New Providence, NJ

CONFERENCE AND TRAVEL EXPENSES

<u>CONFERENCE</u>	<u>BOARD MEMBER/ EMPLOYEE</u>	<u>SCHOOL DEPT.</u>	<u>ESTIMATED COST</u>	<u>EDUCATIONAL PURPOSE</u>	<u>LOCATION</u>
				specialist to provide a full range of PROMPT therapy techniques to our apraxic population.	
Successful CO-Teaching Strategies	Marianne Sender	Ren.	\$215.00	Co-teaching more effectively would help delivery of instruction to 8 th graders, especially those with IEP's.	E. Hanover, NJ
State Annual Athletic Director's Workshop	John Porcelli	HS	\$350.00	Continue to be updated on all the relevant topics in high school athletics, also issues related to NJSIAA	Atlantic City, NJ
Electrical License Renewal – Continuing Education	Dulix Amilcar	Main	\$1065.00	Continuing education part of job requirement to maintain state licensing	Lyndhurst, NJ

BE IT FINALLY RESOLVED that reimbursement will be made for expenses that are in accordance with Board of Education policy and for which original receipts are submitted to the Business Office.

b. Resolution re: Appropriation of Additional Fund Balance - Adult School

WHEREAS, the Adult School has accumulated a fund balance from operations, and

WHEREAS, the estimated fund balance as of June 30, 2010, is \$2,038, and

WHEREAS, this balance is required to be appropriated in the following year,

NOW THEREFORE BE IT RESOLVED that the Montclair Board of Education approves the appropriation of the Adult School fund balance in the amount of \$2,038 for use by the Adult School for operations in the 2011-12 school year

- c. Resolution re: Approval of Submission of NJSBAIG'S 2011 Safety Grant Program Application in the amount of \$8,686.00

WHEREAS, the State Department of Education requires Boards of Education to approve application of submission of Safety Grant Program funds

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education approves the submission of the NJSBAIG's 2011 Safety Grant Program application for \$8,686.00.

4. Contract Award

- a. Resolution re: Award of Transportation Contract for the 2011-2012 School Year (Renewal)

WHEREAS, N.J.S.A. 18A-18A-5(B) authorizes the awarding of a contract to other governmental agencies without benefit of advertising and bidding, and

WHEREAS, the Essex County Services Commission has provided transportation service to out-of-district special education students of Montclair and has offered these same services for the 2011-2012 school year,

NOW, THEREFORE, BE IT RESOLVED that the Montclair Board of Education award a contract to the Essex County Educational Services Commission for transportation of all eligible students for whom applications are submitted by the Montclair Board of Education, and

BE IT FINALLY RESOLVED that the Board President and the Board Secretary be authorized to execute the contract attached and issue a purchase order for this contract effective July 1, 2011, through June 30, 2012.

Seconded by *Mr. Kautz* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	x			
Shirley Grill	x			
Robert Kautz	x			
Robin Kulwin	x			
Leslie Larson	x			
Shelly Lombard	x			
Deborah Wilson	x			

5. Appointment

The following item was tabled:

Resolution re: Appointment of Members of the Policy Committee

RESOLVED, that Angelica Allen-McMillan and Deborah Wilson be, and hereby are appointed to represent the Montclair Board of Education on the Policy Committee, until the next organizational meeting of the Board and until the appointment and qualification of their successors.

6. Resolution re: Settlement Agreement to Resolve M.C.'s Educational Program

Dr. Allen-McMillan moved to approve the following resolution:

WHEREAS, the attorney for the Board of Education has forwarded a Settlement Agreement in the matter of J.C. and R.C. on behalf of M.C. vs. the Montclair Board of Education.

NOW, THEREFORE, BE IT RESOLVED that the Board Secretary is authorized to execute this Agreement on behalf of the Board of Education.

Seconded by *Ms. Grill* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	x			
Shirley Grill	x			
Robert Kautz	x			
Robin Kulwin	x			
Leslie Larson	x			
Shelly Lombard	x			
Deborah Wilson	x			

7. Resolution re: Approval of the Personnel Report

Ms. Larson moved to approve the following resolution:

WHEREAS, the Superintendent has recommended that the Board approved the actions contained in the attached Personnel Report.

NOW, THEREFORE, BE IT RESOLVED that the Board approves the Personnel Report of February 28, 2011, including the indicated individuals who have been hired under the Emergent Hiring Procedures as required by law. (See Attachment B)

Seconded by *Mr. Kautz* and approved by a roll call vote:

	AYE	NAY	ABSTAIN	ABSENT
Angelica Allen-McMillan	x			
Shirley Grill	x			
Robert Kautz	x			
Robin Kulwin	x			

Leslie Larson	x			
Shelly Lombard	x			
Deborah Wilson	x			

M. COMMENTS

1. Members of the Public

None.

2. Board Members

None.

N. ANNOUNCEMENTS OF FUTURE MEETING DATES

The next meeting of the Board of Education will be held on Monday, March 14, 2011, and will open at 7:00 p.m. in public but will go immediately into executive session. The meeting will reconvene in public at approximately 7:30 p.m. in the Atrium of the George Inness Annex, 141 Park Street.

O. ADJOURNMENT

At 10:42 p.m. *Mrs. Kulwin* moved to adjourn the meeting; seconded by *Mrs. Wilson* and approved by a vote of 7-0.

Respectfully submitted,

Dana Sullivan
Board Secretary